

## VA Notification of Requirements

**Please read the following requirements and acknowledge on the VA Enrollment Verification eForm**

- You must be enrolled and registered in courses that satisfy minimum Major/Minor and Graduation Requirements. The Veterans Administration pays benefits for required courses only.
- A VA Enrollment Verification eForm must be submitted each quarter to be reviewed and approved by the following:  
  
UNDERGRADUATE APPROVAL: Major Department (and Minor if declared) and College Academic Advising  
  
GRADUATE/PROFESSIONAL/SCHOOL OF MEDICINE APPROVAL: Department
- *If your classes are changed from the original submitted Enrollment Verification eForm or you withdraw from a term - a revised eForm is required. Reduction in units below full time or withdrawing from a term may result in an overpayment by the VA. Overpaid funds must be paid back to the VA or UCSD depending on the overpayment.*
- **UCSD VA Policy of Subject to Disqualification and Academic Dismissal (IMPORTANT, PLEASE READ):**
  1. If your GPA falls below 1.5 for 1 quarter or below 2.0 for 2 consecutive quarters, you will be “Subject to Disqualification.” If this occurs, your VA Benefits may be terminated. To have them reinstated, you will need to meet with an College/Department Academic Advisor and establish an academic plan.
  2. If you are academically disqualified, your benefits will be terminated. A copy of your college’s approval for re-admission and an academic contract will be required to reinstate your benefits.
- Courses for which an “I” (incomplete) is awarded must be completed by the end of the subsequent academic quarter. Otherwise, entitlement for benefits for that course may be reduced and may result in an overpayment
- The VA does not pay for No Pass/NP grades. Enrollment/units will be reduced back to the start of the term to reflect the NP grade and could result in a debt to the VA or UCSD.
- All transcripts from previously attended post-secondary institutions must be submitted to UCSD. UCSD is required to evaluate all prior coursework prior to the third quarter of attendance at UCSD.
- For Chapter 33 recipients, if you submit a Certificate of Eligibility prior to the payment deadline your mandatory registration fees will be automatically deferred based on your benefit level. If you are a financial aid recipient, your additional financial aid may be refunded to you. *You are ultimately responsible for paying your fees in the event VA does not submit payment.*

Student Veteran Benefits Office  
858-534-0077 [vao@ucsd.edu](mailto:vao@ucsd.edu)